



Developing Trust, Inspiring Hope, Building Success, Shaping the Future

Rawlins Academy

Electronic Devices Policy

Rawlins Academy, as a Church of England Academy, has at its heart a distinctive Christian ethos. Based on our Christian foundation and values we seek to promote a culture of developing every person and therefore every school policy is written from this perspective. With a commitment to learning and maturing in the context of the school vision, we lay particular emphasis on the Christian values of compassion, wisdom and endurance for both individuals and as a school community.

Signature:

Date: January 2023

Printed Name: Ian Marron

Position: Chair of the Board

Approved	January 2023
Next Review	January 2025
Approval By	Inclusion and Intervention/Board
Review Frequency	Two years

Appropriate use of Electronic Devices

Context

Electronic devices, notably mobile phones, are increasingly a part of our daily lives. At Rawlins we wish to embrace technology and be forward thinking in our approach; when used correctly, electronic devices can aid learning but when used incorrectly, these devices can cause distraction from learning, be a barrier to appropriate socialising and can threaten the safety of our young people. This policy aims to ensure safe and appropriate use of electronic devices and works alongside the Online Safety policy.

Electronic devices include (but are not limited to):

- Mobile/Smart phones
- Headphones/Air pods
- Cameras
- iPods and other music players
- Tablets
- Games consoles and accessories
- Wearable technology

Principles

- The academy strongly advises that electronic devices should not be brought into school and so all electronic devices are banned for pupils on the school site.
- Pupils who bring devices onto the school premises do so at their own risk. The academy accepts no responsibility if devices go missing or are damaged. We will not be using our resources to investigate missing or damaged devices.
- If a pupil chooses to bring a device onto the school premises, it must be switched off and stored in the pupil's bag (not blazer); electronic devices can distract pupils from their learning. The use of personal electronic devices will never be a requirement as school resources will be provided for pupils who leave their devices at home.
- Pupils should not be using their electronic devices in the corridors. Devices being used in corridors will be confiscated.
- If a parent needs to contact a pupil urgently outside of these times, this should be done through school.
- Pupils who use their electronic device(s) inappropriately during the school day will have their device(s) confiscated for the remainder of the day, a behaviour log will be recorded (C2 Mobile device on site) and issued a break time detention. The school will keep the device(s) in locked storage until a parent collects the item.
- If a pupil refuses to hand over their device, they will be secluded, a behaviour log will be recorded (C3 Refusal to hand over mobile device) and a lunchtime detention will be issued. further sanctions could also be imposed.
- Inappropriate use of devices includes (but is not limited to):
 - Using devices in tutor time/lessons/corridors/all social times
 - Accessing or creating illegal, harmful or inappropriate images or other content
 - Unauthorised access to, loss of or sharing of personal information
 - Taking/sharing/distributing personal images/videos without an individual's consent or knowledge
 - Inappropriate communication/contact with others, including strangers
 - Cyber-bullying
 - Sexting
 - Access to unsuitable video/internet games
 - The potential for excessive use which may impact on the social and emotional development and learning of the young person

- Rawlins will explicitly provide education for pupils and parents on appropriate use of smart technology. Smart technology is part of our present and our future; we wish to educate our community to safely and appropriately make use of these technologies. We do not wish to prohibit their use
- As young adults, post 16 pupils are permitted to use electronic devices within the study areas and common room
- Under no circumstances should electronic devices be charged at school
- Under no circumstances should inappropriate electronic devices be used in examination; devices should be switched off and left in bags. Any pupil who is found in possession of an inappropriate electronic device will be reported to the appropriate examining body. This may result in the pupil's withdrawal from either that examination or all examinations
- Any pupil who has concerns about inappropriate use of electronic devices should contact a member of staff. Alternatively, pupils can use the bullying text messaging service to report concerns